

JOB APPLICANT PRIVACY NOTICE

Thank you for your interest in our firm. As **Çiftçi Attorney Partnership**, we care about privacy and protection of your personal data. This privacy notice explains how we, as data controller, process your personal data you provided to us during your job application and in the course of recruitment processes, within the scope of the Law on Protection of Personal Data numbered 6698.

As Çiftçi Attorney Partnership, we collect the following personal data through physical or online job applications, face-to-face interviews or other verbal, written or electronic instruments:

- Identification information,
- Contact information,
- CV information,
- Professional experience and education information,

We process your personal data based on our legitimate interest in review of your job application, contacting you, organising interviews and carrying out recruitment processes. If your job application is unsuccessful, we may store your personal data for a reasonable period of time according to the position you have applied for (lawyer, trainee lawyer, summer intern) and we may use it later to contact you again in case of any open position suitable for you.

We would like to remind you that you have the right to:

- be informed whether or not your personal data is processed,
- request information on processing if your personal data is processed,
- be informed on purposes of data processing and whether data is used for intended purposes,
- be informed the recipients to whom your personal data is transferred to, within Turkey or abroad,
- request rectification of your personal data if incompletely or inaccurately processed,
- request deletion or destruction of your personal data,
- request notification of your requests for rectification, deletion and destruction to third parties to whom your personal data has been transferred, and to object to the emergence of a result that leads to unfavourable consequences against you by analysing your processed data exclusively through automated systems,
- request compensation for damages arising from unlawful processing of your personal data.

You may contact us by sending an email to hr@ciftcilaw.com.tr regarding your questions on this privacy notice or exercising your above-mentioned rights. We will contact you as soon as possible, but latest within thirty days.